



## Position Description

### Family Support Worker (MJD House)

**Reports to:**

- NDIS Manager

**Direct reports:**

- None

**Award level:**

- SCHADS level 2

**Special Provisions:**

- Ability to obtain and maintain NDIS Worker Screening clearance.
- Willingness to adhere to MJDF's and/or Government mandated vaccination policies and provide proof of compliance.
- Ability to obtain and maintain an NT class C manual drivers' license.

**Summary of the position:**

The Family Support Worker for the MJD HOUSE program is a member of an integrated team supporting the activities required for our clients to have the best possible respite (short term accommodation) outcomes from their NDIS plans. MJDF works in a relationship-based approach that honours **Our Way**. The 'Our Way' approach values and respects a 'two-way' approach, delivering supports that are flexible and responsive to the needs of our clients, and reflecting the diverse cultural and linguistic needs of families.

The Family Support Worker provides high quality, responsive and culturally appropriate support to Aboriginal and/or Torres Strait Islander families. The Family Support Worker will be an experienced professional with knowledge and experience in the community and/or disability services sector. The role is greatly varied in its day to day tasks and requires some flexibility.

This is a permanent full-time position. You will be working at our MJD Houses in Rapid Creek and/or Wanguri.

**Key Responsibilities:**

The following responsibilities are not exhaustive and may include others as directed by the supervisor:

- Provide transport and support to clients/family to and from airport to MJD HOUSE;
- Provide transport and support to MJD HOUSE guests for outings/accessing community whilst staying at MJD HOUSE (as determined by the Schedule of Supports);
- Facilitate participation in MJDF Darwin Community Services Team regular activities;
- Conduct evening and weekend security checks when required at MJD HOUSE;
- Execute, improve and maintain daily, weekly and monthly MJD HOUSE checklists regarding maintenance, operations, cleaning etc.;
- Document any incidents that arise;
- Provide input into continual improvement of MJD HOUSE procedures;
- Attend Darwin team meetings to determine priorities/responsibilities;

- Support maintenance and garden duties as required.

**Selection Criteria:**

- Experience working with people living with a disability or caring for the elderly;
- The ability to communicate effectively, sensitively and respectfully with Aboriginal and Torres Strait Islander people;
- Ability to demonstrate a mature and person-centred approach (by providing examples and via references);
- Excellent ability to communicate effectively, both orally and in writing;
- Ability to work both independently under broad direction and as part of a (cross cultural) team.

**Desirable criteria**

- Completion or willingness to complete a Certificate III in Individual Support (Disability) or similar;
- Knowledge of, and proven experience working in Indigenous communities and alongside Aboriginal community workers;
- Mature attitude to life with wide life experience;
- Understanding of the mechanisms and processes of Machado Joseph Disease.